Statement of Work   
Between Delaware Department of Education  
and DERA Researchers

Scope of Work

|  |  |
| --- | --- |
| Principal Investigator Name |  |
| Project Data Administrator |  |
| Project name |  |
| Project Narrative  (Detailed description of work unique to this Statement of Work in support of MOU/DSA) |  |
| Begin date  (estimated begin date of the project) |  |
| Duration |  |

Personnel

Individuals who will access data files for the purposes described in this Agreement

| Name | Title | Organization | Role | Email Address |
| --- | --- | --- | --- | --- |
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Schedule

Scheduled data exchange/collection and/or reporting activities

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| File | Description | From | To | Date |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Data Elements

List of Data Fields to be exchanged

| File | Field Name | Data Type | Length | Description |
| --- | --- | --- | --- | --- |
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Acceptance and Authorization

This data sharing agreement and Statement of Work has been reviewed by the Department of Education personnel responsible for data security and data transfer. The terms and conditions of the Data Sharing Agreement apply in full to the activities and deliverables specified in this Statement of Work.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Full name |  | Full name |
| Principal Investigator  <TYPE ORGANIZATION NAME HERE> |  | Practitioner Liaison  Delaware Department of Education |
| Role |  | Role |
|  |  |  |
| Signature |  | Signature |
|  |  |  |
| Date |  | Date |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Full Name |  | Full name |
| Data Steward  Delaware Department of Education |  | Director and Chief Information Officer  Delaware Department of Education |
| Role |  | Role |
|  |  |  |
| Signature |  | Signature |
|  |  |  |
| Date |  | Date |